

To: All Members of the Council

Fiona Cameron, Democratic Services Manager
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Policy and Governance

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Calls may be recorded for training or monitoring

Date: 7 December 2020

Dear Councillor

COUNCIL MEETING - TUESDAY, 15 DECEMBER 2020

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held by ZOOM MEETING - VIRTUAL MEETING on **TUESDAY, 15 DECEMBER 2020** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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AGENDA

1. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

2. MINUTES (Pages 5 - 16)

To confirm the Minutes of the Council meeting held on 20 October 2020 (herewith).

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. LEADER'S ANNOUNCEMENTS

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 8 December 2020.

7. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 8 December 2020.

8. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 3 December 2020. No Motions have been received.

9. MINUTES OF THE EXECUTIVE (Pages 17 - 36)

To receive the Minutes of the Executive meetings held on 3 November, 20 November, and 1 December 2020, and to consider the recommendations set out within.

There are three Part I matters for Council consideration, set out in the following agenda items.

- 9.1 EXE59/20 Update to General Fund Medium Term Financial Plan 2021/22-2024/25
- 9.2 EXE60/20 Revised Corporate Strategy 2020-2025
- 9.4 EXE61/20 Property Matter (Exempt)

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14).

- 9.1 EXE59/20 Update to General Fund Medium Term Financial Plan 2021/22-2024/25 (Pages 37 - 54)

The Executive RECOMMEND that Council:

1. **Approve the updated forecast and assumptions in the latest Medium Term Financial Plan and request that a full review of the Plan is brought to Council in February 2021 alongside the draft 2021/21 Budget report; and**
2. **Agree that capital receipts are applied to fund business transformation and efficiency projects as allowed under the statutory provisions.**

- 9.2 EXE60/20 Revised Corporate Strategy 2020-2025 (Pages 55 - 66)

The Executive RECOMMEND the Corporate Strategy, set out at Annexe 1, to Council for adoption.

- 9.3 EXCLUSION OF PRESS AND PUBLIC

To consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified Paragraph 5 of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting):

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

- 9.4 EXE61/20 Property Matter (Exempt) (Pages 67 - 78)

The Executive RECOMMEND that Council approve the recommendation as set out in the Exempt report.

10. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Pages 79 - 82)

To receive the Minutes of the Licensing & Regulatory Committee meeting held on 9 November 2020.

There are no Part I Matters for Council decision.

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14).

11. MINUTES OF THE AUDIT COMMITTEE (Pages 83 - 90)

To receive the Minutes of the Audit Committee meetings held on 9 November 2020 and 30 November 2020.

There are no Part I Matters for Council decision.

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14).

12. REVIEW OF POLITICAL PROPORTIONALITY OF THE COUNCIL AND ALLOCATION OF COMMITTEE SEATS (Pages 91 - 96)

It is recommended that Council agrees the proportional allocation of seats on the Principal Committees and SCC Local Committee in accordance with the political proportionality of the Council as detailed in Annexe 1.